

Mission-Focused Board Agenda Template

Action-Oriented Accountability Format



Mission-Focused Board Agenda Template

Board of Directors
(Meeting Date)
(Location)

Organization Name and Logo Here

**Mission
goes here...**

**Strategic
annual goals
or ongoing goals
go here...**

Goal One:

Goal Two:

Goal Three:

(Completed) Goal:

(Completed) Goal:

(Completed) Goal:

Agenda

1. Call to Order or Chair's Welcome
2. Consent Agenda (may include minutes, dashboard, committee reports that do not require specific action, or other items your Board determines)
3. Governance
 - Minutes (if not in consent agenda)
 - Accountability
 - Governance-related or other mini-training segment
4. Discussion Items
5. Action Items
6. Next Steps
7. Occasional meeting assessment
8. Adjourn

(Your annual or strategic goals could replace items # 4-6.)

Indiana Nonprofit Resource Network (INRN) is a regionally-based service delivered on behalf of Indiana United Ways. We provide affordable, accessible, and high quality training and custom consulting services such as board retreats to any Indiana nonprofit organization. For more information, visit <http://www.inrn.org> or our Facebook page at <http://www.facebook.com/NonprofitTraining>, or sign up for our e-mail list at http://www.inrn.org/contact/join_mailing_list.aspx.

You may freely copy and distribute this document, but please give us credit.
Share this document:

