



**Center for  
Nonprofit Leadership**  
at ADELPHI UNIVERSITY  
School of Social Work

**Form to Evaluate an Individual Board Member**

This assessment tool is designed to help you evaluate your individual board service. The evaluation is for your personal use only. (This is not to be handed in or reviewed by anyone but you.) Its purpose is to help you assess how effective your role as a board member is in furthering the mission of our organization.

	<b>5 Always</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1 Never</b>
<b>1. I enthusiastically support the mission and values of the organization</b>					
<b>2. I understand the role of the board and my legal and ethical responsibilities as a board member</b>					
<b>3. I further the mission with my time, skills and financial support</b>					
<b>4. I have attended all regular and special board meetings and other events requiring board participation and notify someone on board or staff if I cannot attend</b>					
<b>5. I try to be an objective decision maker, considering the impact of issues on individuals, the organization and the community</b>					
<b>6. I avoid participation in board issues which are self-serving or may be perceived as conflict of interest</b>					
<b>8. I read all the materials I receive before the board meeting and come prepared with questions</b>					

	<b>5 Always</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1 Never</b>
<b>9. If I miss a meeting, I call another board member or a member of the staff for an update</b>					
<b>10. I make a yearly financial contribution that is at the highest level within my means</b>					
<b>11. I can explain to friends and associates why _____ is important and why _____ needs financial support</b>					
<b>12. I assist in recruiting new donors and increasing giving by current donors who I know personally by calling to ask for contributions, writing personal notes on appeals or invitations, setting up meetings between philanthropically minded people and CMA staff and/or officers</b>					
<b>13.If I chair a committee, I take responsibility for knowing that my committee is responsible to do and initiate the meetings necessary to fulfill responsibilities</b>					
<b>14. I understand the difference between the staff's responsibilities and my own as a member of the board</b>					