Slide 1



Slide 2

CDC Recommendations Encouraging healthy hygiene practices; Increased cleaning, disinfection; Increased ventilation; Providing safety training.

Slide 3

More from CDC

- ► Social distancing;
- ▶Staggering shifts;
- ▶ Promoting telework;
- ▶ Cancelling non-essential travel;
- ▶ Restricting shared spaces;
- ▶ Restricting shared items;

Slide 4

Monitoring Procedures

- ► Sick? Stay home.
- ► Take temperature.
- Flexible time off/telework policies.
- ► Implementing an action plan if an employee tests positive for COVID-19;
- ➤ Creating and testing emergency communication channels for employees; and
- Establishing communications with state and local authorities.

Slide 5



Slide 6

Bringing Them Back (Or Not)

Assess your Workforce

- ► Management
- **▶**Salaried
- ►All Others

Furlough/Lay Off/Termination

Slide 7 Bringing Them Back ▶ Recall Letter *Offer of Employment \star Include All Terms of Employment ▶ Return to Workplace Notification *Expected Schedule ★ Health Monitoring ★Shared Space/Equipment Slide 8 **Reluctant Employees** ▶ State Unemployment Benefits ► Your Rights ▶ Documentation > Return to Workplace Notification ➤ Recall Letter > Follow Up ► OSHA Slide 9 **New Policies** ► Families First Coronavirus Response Act Emergency Sick Leave FMLA Expansion ▶ Prevention Measures Temperature Handwashing Masks Symptoms Break Room/Refrigerator/Coffee Pot Handshaking

Slide 10

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